Training Industry Professional in Tourism

Project Executive Summary

*The project executive summary serves as a guide on the information required by STB for a preliminary project assessment. Submission of this executive summary does not denote an application for the grant.*

### Project Title:

### \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Background

Company Name:

Unique Entity Number (UEN):

Travel Agent (TA) Licence No. (if applicable):

Company Address:

Contact person:

Nature of Business:

### Project Description | Please provide an overview of the project, using one of the headings below. You should state how the training adds value to your company’s operations.

1. Employee Upgrading | Please state the scope of training (e.g New/Specialised Tourism Skills; Multi Skilling and Enhanced Service Delivery Capabilities)
2. Tourism Talent Development | Please provide details of the development and career plans for the scholar during and after course.

**Project Schedule |** Please provide a broad time-line of the proposed project.

Date of commencement:

Date of completion:

Duration (months):

Short Description of different phases:

### Declaration

I, on behalf of the proposing organisation, declare that the information furnished in this executive summary is true and correct and I undertake the responsibility to timely inform the Singapore Tourism Board of any changes to the information provided.

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| Name: |  |  |
| Designation: |  |
| Telephone: |  |
| Email: |  |
| Date of Submission: |  | Signature |