

For hardcopy collections of personal data

If you provide us with personally identifiable data:

- a) We may share necessary data with other Government agencies, so as to serve you in a most efficient and effective way, unless such sharing is prohibited by law.
- b) We will NOT share your personal data with non-Government entities, except where such entities have been authorised to carry out specific Government services or where you have consented to such disclosure.
- c) For your convenience, we may also display to you data you had previously supplied us or other Government agencies. This will speed up the transaction and save you the trouble of repeating previous submissions. Should the data be out-of-date, please supply us the latest data. We will retain your personal data only as necessary for the effective delivery of public services to you.

Personal data will only be collected and used for the purposes where your consent has been obtained. To safeguard your personal data, all electronic storage and transmission of personal data are secured with appropriate security technologies.

Please contact feedback@stb.gov.sg:

- (a) For any enquires or feedback on our data protection policies and procedures,
- (b) If you require more information on or access to the data which you have earlier provided to us.